



**DRAFT FOR DISCUSSION AND USE AT
COMMISSION MEETING SCHEDULED FOR MAY 21, 2020**

May XX, 2020

<Direct Marketer Name>
Attention: <Representative>
<Address>
<City, State ZIP>

RE: Sales Tax Transition Notice

Dear <Direct Marketer>:

This letter is to inform you that, effective July 1, 2020, your current Direct Marketer Sales Tax Account with the Louisiana Department of Revenue (“Department”) will be converted to a Remote Seller Account with the Louisiana Sales and Use Tax Commission for Remote Sellers (“Commission”).

Below is some important information to guide you through this transition process:

Why am I receiving this letter?

You were previously approved to collect sales tax at the 8.45% rate and remit this tax to the Department. In accordance with Remote Sellers Information Bulletin 20-002, remote sellers must collect at the actual state and local sales and use tax rates and bases beginning on July 1, 2020. This applies to remote sellers with at least \$100,000 in gross sales or 200 or more sales transactions delivered into Louisiana are required to collect and remit through the Commission at the actual state and local sales and use tax rates.

Based on your previously filed Direct Marketer Sales Tax Returns, you have reached this amount in Louisiana sales or transactions. For sales made on or after July 1, 2020, you will remit the applicable sales taxes to the Commission instead of the Department. The June 2020 Direct Marketer Sales Tax Return due on July 20, 2020, will be the final return you are required to file with the Department.

What do I need to do?

At this time, no action is required. Further information and instructions will follow.

Where can I find more information?

During May and June 2020, the Commission will release additional step by step guidance on using the online return and remittance filing system as well as Frequently Asked Questions. When you create your account, please include an email address of the primary person responsible for your company's sales tax reporting and remittance. Further information will be available on the Commission's website soon.

The Department and Commission appreciates your patience as the Commission's software is finalized and the transition process is underway. You may contact the Commission with any questions at LARemoteSellersCommission@la.gov. If you have a question about your Direct Marketer Sales Tax Account with the Department, you may reach out to Sales.Inquiries@la.gov.

Sincerely,

DRAFT ONLY

Kimberly Lewis Robinson
Secretary
Louisiana Department of Revenue

DRAFT ONLY

Kressynda Krennerich
Chairman
Louisiana Sales and Use Tax Commission for Remote Sellers