

LOUISIANA

DEPARTMENT of REVENUE

Purchases, Leases, or Rentals by Parochial and Private Elementary and Secondary Schools

Application/Exemption Certificate

Louisiana R.S. 47:301(7)(f), 301(10)(q), and 301(18)(e)

Mail to:

Louisiana Department of Revenue
Revenue Processing Center
P.O. Box 4998
Baton Rouge, LA 70821-4998
Phone: (855) 307-3893

Approved parochial and private elementary and secondary schools may use this exemption certificate to purchase, lease or rent educational materials or equipment used for classroom instruction. This exemption is limited to books, workbooks, computers, computer software, films, videos, and audio tapes. Any parochial and private elementary and secondary school that fraudulently seeks to purchase, lease or rent items other than the items listed above shall be subject to the civil and criminal penalties as provided for in the statutes.

PLEASE PRINT OR TYPE.

School Name		Daytime Telephone Number	
Address			
City	State	ZIP	Parish

Note: Please make sure the application is complete. Processing will be delayed or the exemption denied if the requested documents are not provided.

Yes No Does the school maintain educational standards established by the State Department of Education?

Yes No Is the school in compliance with *Brumfield v. Dodd*?

Yes No Is the school presently recognized as exempt from Federal Income Taxes?

(Attach a copy of the IRS' determination letter for Section 501(c)(3) exempt status.)

Qualifying purchases are subject to state sales tax at rates as shown in the box below.

Applicable State Sales Tax Rates		
From	To	Rate
4/1/2016	6/30/2016	5%
7/1/2016	3/31/2019	0%

Notice to Dealer: Report this sale under exemption code 1018.

Under penalty of perjury, I declare that I have examined this application for exemption and accompanying documents, and to the best of my knowledge and belief, it is true, correct, and complete.

Name and title of officer entitled to make purchases on behalf of the organization.

Name	Title
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Officer of the organization completing the application.

Print/Type Name	Title
Signature	Date (mm/dd/yyyy)

This certificate is valid as long as the approved school named above is certified by the Louisiana Department of Education. A complete list of approved Louisiana Nonpublic Schools may be found at www.doe.louisiana.gov.

FOR OFFICIAL USE

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Signature of Department Representative	Date (mm/dd/yyyy)
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Questions about the completion of this application should be sent to Sales.Inquiries@la.gov.