

CHANGE REQUEST

Date	04/28/2021
Request Number	RS-120852; RS-120853
Requestor	Renee Roberie
Attention/Department	Sales and Use Tax
Billing Address	P O Box 2068 Baton Rouge, LA 70821 LARemoteSellersCommission@la.gov
Project Name	Remote Sellers Filing and Administrative Systems
Request Title	Add overlay on Excess Tax Collected for Shared Domicile Codes

OVERVIEW –

Modifications being requested for the following sites: <https://remotesellersfiling.louisiana.gov/>; <https://sor.larematesellers.com/>

Add an overlay field on the 'Excess Tax Collected' column of the Remote Sellers Sales Tax Return for domicile codes that are shared by one or more Parishes. This is similar to same format as the 'Adjusted Gross Sales' column of the Local Reporting section of the tax form.

Make changes in both the Portal and the System of Record.

REASON FOR CHANGE –

Request from the Louisiana Remote Sellers Commission to accurately capture data in the LARS tax form and report accurate ST filing to the local collectors.

COST ANALYSIS

Cost Impact	\$2,145.00
Schedule Impact	2 days implementation (<i>Estimate</i>)
Tentative Release Date	TBD
Reviewed By	<i>Nonso Chukwijekwu</i>
Review Date	04/28/2021

CLIENT RESPONSE

Response	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Deferred
	<input type="checkbox"/>	Approved with Modifications	<input type="checkbox"/>	Rejected
Responder Signature				

Response Date	
Notes	

CHANGE REQUEST

Date	04/28/2021
Request Number	RS-120850
Requestor	Renee Roberie
Attention/Department	Sales and Use Tax
Billing Address	P O Box 2068 Baton Rouge, LA 70821 LARemoteSellersCommission@la.gov
Project Name	Remote Sellers Filing and Administrative Systems
Request Title	Modify page sub-headings on Registration Document

OVERVIEW –

Modifications being requested for the following sites: <https://remotesellersfiling.louisiana.gov/>;

1. Modify the pdf print out as follows –
 - a. Add the following sub-header above the first reason for application on the printout – “Reason For Applying”
 - b. Add the following sub-header above the first business activity on the printout – “Type of Business Activity”.

REASON FOR CHANGE –

Request from the Louisiana Remote Sellers Commission to enhance the LARS Account number Application output.

COST ANALYSIS

Cost Impact	\$825.00
Schedule Impact	1 day implementation (<i>Estimate</i>)
Tentative Release Date	TBD
Reviewed By	<i>Nonso Chukwujekwu</i>
Review Date	04/28/2021

CLIENT RESPONSE

Response	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Deferred
	<input type="checkbox"/>	Approved with Modifications	<input type="checkbox"/>	Rejected
Responder Signature				
Response Date				
Notes				

CHANGE REQUEST

Date	04/28/2021
Request Number	RS-120849
Requestor	Renee Roberie
Attention/Department	Sales and Use Tax
Billing Address	P O Box 2068 Baton Rouge, LA 70821 LARemoteSellersCommission@la.gov
Project Name	Remote Sellers Filing and Administrative Systems
Request Title	Modify page headings on Registration Document

OVERVIEW –

Modifications being requested for the following sites: <https://remotesellersfiling.louisiana.gov/>;

1. Modify the pdf print out as follows –
 - a. Modify page heading from “Louisiana Remote Sellers Application” to “Louisiana Remote Sellers Commission Sales Tax Application”.
 - b. Add For: Business Legal name
 - c. Add Submitted On: Date Submitted
 - d. Make this the page header for every page of the application.

See Screenshot below -

Louisiana Remote Sellers Commission Sales Tax Application

For: <insert business legal name here>

Submitted on: <insert date submitted here>

Rules: Make this the page header for every Page of the application

REASON FOR CHANGE –

Request from the Louisiana Remote Sellers Commission to enhance the LARS Account number Application output.

COST ANALYSIS

Cost Impact	\$1,485.00
Schedule Impact	1 day implementation (<i>Estimate</i>)
Tentative Release Date	TBD
Reviewed By	<i>Nonso Chukwujekwu</i>

Review Date	04/28/2021
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CLIENT RESPONSE

Response	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Deferred
	<input type="checkbox"/>	Approved with Modifications	<input type="checkbox"/>	Rejected
Responder Signature				
Response Date				
Notes				

CHANGE REQUEST

Date	04/28/2021
Request Number	RS-120851
Requestor	Renee Roberie
Attention/Department	Sales and Use Tax
Billing Address	P O Box 2068 Baton Rouge, LA 70821 LARemoteSellersCommission@la.gov
Project Name	Remote Sellers Filing and Administrative Systems
Request Title	Notify Taxpayers of Account Application Status and Acct Number via Email

OVERVIEW –

Modifications being requested for the following sites: <https://remotesellersfiling.louisiana.gov/>;

After a user submits application for an account number, send an email to the user's email address with the following text:

Subject of Email: "LA Remote Sellers Sales Tax Account Number Application"

Body of Email:

"Hello <insert FirstName LastName>,"

We have received your Account Number Application for Louisiana Remote Sellers Sales Tax.

Your Account Number Application Status is **<insert Status>** and your Account Number is **<insert AcctNumber>**.

If your Account Number Application Status is "*Pending Review*", additional information may be required to complete the processing of your application. If so, you will be contacted by the taxing authority.

If your Account Number Application Status is "*Approved*", no additional information is required. You may begin filing your return.

If you have any questions regarding this application, please contact the Remote Sellers Commission at LAremotesellerscommission@la.gov."

REASON FOR CHANGE –

Request from the Louisiana Remote Sellers Commission to enhance the LARS Account number Application notification process.

COST ANALYSIS

Cost Impact	\$1,485.00
Schedule Impact	1 day implementation (<i>Estimate</i>)
Tentative Release Date	TBD
Reviewed By	<i>Nonso Chukwijekwu</i>
Review Date	04/28/2021

CLIENT RESPONSE

Response	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Deferred
	<input type="checkbox"/>	Approved with Modifications	<input type="checkbox"/>	Rejected
Responder Signature				
Response Date				
Notes				